

Job Description and Person Specification for: Associate Lecturer in Sport and Exercise Rehabilitation	
Department: School of Health and Rehabilitation Sciences	Reports to: Sport, Exercise and Performance Subject Group Lead
Salary (Band/Annual/Pro rata): £25.20 per hour (inclusive of holiday pay)	Responsible for: Contributing to the delivery of sport and exercise rehabilitation teaching and outreach.
Hours per week/FTE: As required	Working Pattern: As required for the needs of the role but generally between normal working hours Monday – Friday.
<p>Job Purpose/Summary: The post holder will be primarily responsible for delivering sport and exercise rehabilitation-focused education to undergraduate and postgraduate students as part of the School's sport and exercise rehabilitation courses. The post holder will be responsible for working collaboratively with other members of the teaching team. The post holder is also expected to undertake administration and other activities as required in support of the institution to develop and enhance its reputation both internally and externally.</p>	
<p>Main Responsibilities/Key Tasks:</p> <p>Educational</p> <ul style="list-style-type: none"> • To foster an environment conducive to learning, enquiry and research • To support students to develop and advance clinical skills, knowledge and critical thinking • To contribute to the delivery of curriculum • To conduct formative and summative assessment, ensuring this is rigorous, fair and clear and provide constructive feedback within the policies established by the University College • To maintain their own professional development and mandatory training in relation to education and clinical practice • To provide support to individual students and groups of students in accordance with the institution's procedures, referring students to further support services as appropriate • To contribute to the oversight of the quality of learning and teaching through course monitoring and to contribute to quality assurance and enhancement activities <p>Professional</p> <ul style="list-style-type: none"> • To demonstrate a professional approach to work and act in accordance with the University College's staff conduct policies and the relevant PSRB Codes of Conduct. • To act as a role model to students, demonstrating the attitudes and behaviours expected of a healthcare professional and lecturer at all times 	



- To stay abreast of developments in pedagogy and technology enhanced learning and to ensure that these developments are reflected in the evolution of the learning and teaching methods employed
- To have knowledge of and adhere to University College policy and professional standards and ensure that team members do the same
- To maintain confidentiality in all matters related to student and (where appropriate) patient’s welfare
- To ensure documentation is completed within agreed deadlines and to an appropriate standard

Additional Duties

The information provided above is intended to summarise the key responsibilities and duties of the role. The post holder may be required from time to time to carry out other reasonable requests and duties as required, consistent with the responsibilities of their role and development as agreed between employee and line manager.

- To undertake administration duties including, for example, attending meetings, training events and participating in committees and working groups to which they are elected or appointed
- To actively contribute towards the institution’s quality standards and working towards the continuous improvement of the institution
- To comply with institutional Safeguarding policies and procedures
- To have knowledge of and work within the University College’s Health and Safety Policy ensuring that it is adhered to in the post holder’s areas of responsibility.
- To have consideration of and demonstrate a commitment to equal opportunities for staff
- To have knowledge of and work within the University College’s Dignity, Diversity and Equality Policy.
- To undertake other activities identified from time to time commensurate with the level of the post.

<u>Requirement:</u>	<u>Essential:</u>	<u>Desirable:</u>
Education, Training and Qualifications	<ul style="list-style-type: none"> ▪ BSc Sport Rehabilitation, Sport Science, or any other accepted equivalent subject ▪ Up to date current subject knowledge ▪ Hold a Masters in a relevant discipline or have experience commensurate with this level. ▪ Relevant professional membership (e.g., BASRaT or SST). 	<ul style="list-style-type: none"> ▪ Hold or be working towards a relevant post-graduate qualification ▪ Possession of a teaching qualification or equivalent

Skills and Knowledge	<ul style="list-style-type: none"> ▪ Have knowledge and skills in a range of sport and exercise rehabilitation domains ▪ Competence in administration and IT literate ▪ Excellent communication, and presentation skill and an ability to convey both simple and complex information 	<ul style="list-style-type: none"> ▪ Experience of teaching in higher education
Experience	<ul style="list-style-type: none"> ▪ Appropriate experience applying sport and exercise rehabilitation theory and knowledge ▪ Appropriate experience working in a higher education environment. 	
Personal Attributes	<ul style="list-style-type: none"> ▪ Excellent interpersonal skills and able to communicate well with staff, students and external stakeholders ▪ An ability to adapt and work flexibly to meet the demands of higher education, and maintain an excellent student experience 	
Abilities	<ul style="list-style-type: none"> ▪ An ability to work independently and as part of a team in both teaching and research. 	<ul style="list-style-type: none"> ▪ An ability to develop and foster students' learning skills.
Other Requirements	<ul style="list-style-type: none"> ▪ A commitment to support the University College's equality and diversity policy 	<ul style="list-style-type: none"> • A commitment to support the AECC University College values



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**NB:** *The purpose of the job description is to indicate the general level of responsibility of the position. The duties may vary from time to time without changing their general character or level of responsibility.*

The AECC University College is committed to equality of opportunity and welcomes applications from everyone regardless of ethnicity, disability, gender, age, faith or sexual orientation.

If need for action or an opportunity is identified, this must be brought to the attention of the Chief Operating Officer. The Chief Operating Officer will periodically review this job description and modify it to meet the changing demands of the College and the department.