

Position / Job Title:	Graduate Teaching Assistant (PhD Scholarship)
School:	Chiropractic and Clinical and Rehabilitation Services
Duration:	Fixed Term
Location:	Parkwood Campus
Normal hours per week:	0.2 FTE
Band:	C
Reports to:	Head of the Health Sciences University

Job Purpose/Summary:

- To contribute to the Health Sciences University becoming a leading specialist health sciences university providing excellent education and clinical care
- To bring your emerging experience and knowledge, as suggested in the Key Responsibilities section, to the Health Sciences University to help achieve our vision of becoming recognised nationally and internationally as a centre of excellence, serving Dorset and our local communities.
- To uphold the values of the Health Sciences University and develop your own emerging career, aligned to our academic framework, as suggested in the Main Responsibilities section.
- To contribute to an outstanding student experience, delivering excellent graduate outcomes for all.
- To develop clinical practice in line with the expectations of the Director of Clinical and Rehabilitation services, as suggested in the Main Responsibilities section.
- To ensure the safety of our patients, clinicians and students.
- Manage their own patient caseload, providing clinical support across all aspects of the chiropractic service which is safe and fit for purpose.
- Act as a positive and influential role model and promote evidenced-based and person-centred care.

<u>Values:</u>	<ul style="list-style-type: none"> • Caring • Professional • Passionate • Inclusive • Collaborative
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Main Responsibilities/Key Tasks for Graduate Teaching Assistant:

Values

- Uphold the five values of the Health Sciences University at all times
- Lead others by example to contribute to an enhanced student or external stakeholder experience and patient care.
- Assist the school and services on achieving the relevant strategic aims of the Health Sciences University through inspirational practice.

Education
<ul style="list-style-type: none"> • Demonstrate emerging evidence of educational delivery and good practice as defined in the academic framework.
<p>This might include, for example:</p> <ol style="list-style-type: none"> Attendance of relevant training and induction sessions. Satisfactory unit delivery including both teaching and assessment. Engagement with assessment boards and programme team meetings. Satisfactory peer observation of teaching. Positive teacher/subject/course evaluations. Developing examples of good practice adopted by others. Positive learning outcomes as evidenced by such things as retention and pass rates; student prizes and projects.
<ul style="list-style-type: none"> • Make an emerging contribution, both as an individual and as part of a programme/framework team, to an enhanced student experience through educational enhancement activity as defined in the academic framework.
<p>This might include, for example:</p> <ol style="list-style-type: none"> Innovation around student engagement. Example of recognised good practice. Individual and team-based enhancement initiatives. Contribution to extracurricular activity.
<ul style="list-style-type: none"> • Making an emerging contribution to education in your academic subject area at this level could include.
<p>This might include, for example:</p> <ol style="list-style-type: none"> Participation in open days and direct educational recruitment activity as appropriate. Student pastoral support. Membership of course team committees and other such working groups.
Practitioner
<ul style="list-style-type: none"> • Clinical
<ol style="list-style-type: none"> To work as an autonomous practitioner, providing and delivering chiropractic care to your clinical caseload of patients To work as part of a multidisciplinary team, recognising the skills of other health care professionals and referring where necessary to provide the best overall experience for your patients. Proactively build the client base, ensuring appropriate retention of patients.
<ul style="list-style-type: none"> • Professional
<ol style="list-style-type: none"> To comply with GCC Standards of practice To develop and maintain relationships with referral sources such as GPs, consultants and health professionals within the local community To communicate clearly, concisely and sensitively with patients, visitors and staff To maintain patient confidentiality at all times To organise your own time and prioritise workloads as required within the demands of a busy clinic

Leadership and Management	
<ul style="list-style-type: none"> a) To act as a role model and ambassador for the clinic and Health Sciences University, promoting evidence-based practice and a person-centred, interprofessional approach to care b) Develop and maintain excellent customer service relationships with staff and patients. c) Maintain CQC standards at all times, undertake departmental risk assessments, maintain plans for minimising incidents, and report appropriately. d) Responsible for managing and dealing with patient related safety incidents and patient complaints. e) Conduct and contribute to annual service performance reviews f) Develop and encourage staff motivation and teamwork in accordance with Health Sciences University's values and corresponding behaviours g) Contribute to clinical audits h) Undertake and be responsible for risk assessments i) To work closely with the Director of Clinical and Rehabilitation and Chiropractic Clinical Lead to ensure placement students receive an excellent student experience 	
Additional Duties	
<ul style="list-style-type: none"> • Undertake any other duties as assigned by the Head of School or the Director of Clinical and Rehabilitation Services including, for example, attending meetings, training events and participating in committees and working groups to which you are elected or appointed • To encourage and promote the generation of income including participation in enterprise activities such as the development of CPD provision • To actively contribute towards the institution's clinical governance systems, taking responsibility for appropriate quality standards and working towards the continuous improvement in clinical and service quality • To demonstrate support for the Health Sciences University's commitment to equal opportunities and its Equality, Diversity and Inclusion Policy. • To demonstrate support for the Health Sciences University's Health and Safety Policy ensuring that it is adhered to in the post holder's areas of responsibility. • Occasional weekend or out of hours work may be required to support specific projects e.g. Open Days. • To undertake and co-ordinate administrative duties as required by the Head of School or the Director of Clinical and Rehabilitation Services. • Maintain a personal development plan in line with agreed annual review. 	
Selection Criteria	Essential/ Desirable
Education, Training and Qualifications	
An appropriate undergraduate or pre-registration Masters qualifying degree	E
Eligibility to register as a chiropractor with the GCC	E
Skills and Knowledge	
An emerging ability to use a variety of suitable assessment techniques, in-class, online and using simulation	D
Knowledge of relevant learning and teaching practices	D
Developed communication and interpersonal skills	E

Effective team-working	E
Practiced IT skills	E
Experience of using electronic patient record systems	D
Familiarity with working as part of a multidisciplinary team within public or private healthcare settings	D
Experience	
Development of successful learning, teaching and assessment activities including lecturing, small group seminars, problem-based learning, simulation and clinical skills development	D
Emerging teaching experience in higher education	D
Experience of appropriate patient management through clinical placements	E
Personal Attributes	
Caring, Professional, Passionate, Inclusive, Collaborative	E
Excellent interpersonal skills with staff, students and external stakeholders	E
Drive and energy to deliver targets in a fast-paced environment;	E
An ability to adapt and work flexibly to meet the demands of the Strategic Plan, Fit for the Future	E
Maintain an outstanding student educational experience, be professional and reflective	E
Have a high degree of personal resilience, the ability to work under pressure and to deadlines, a flexible approach to work, reliable and an excellent attendance record, Enthusiastic and motivated team worker	E
Abilities	
Enhance the Health Sciences University community and contribute to the development of the institution	E
Commitment to developing academic excellence and an outstanding student experience	E
Self-motivated, proactive and innovative	E
Embrace change and personal development	E
Other Requirements	
Professional indemnity and personal liability insurance	E

NB: The purpose of the job description is to indicate the general level of responsibility of the position. The duties may vary from time to time without changing their general character or level of responsibility.

The Health Sciences University is committed to equality of opportunity and welcomes applications from everyone regardless of ethnicity, gender, age, faith or sexual orientation.